

Anaren

What'll we think of next?™

Application For Employment

An ISO 9001 and Equal Opportunity Employer

It is the intent of Anaren Microwave, Inc. to employ qualified employees consistent with position requirements; and it is Anaren's policy to recruit, hire, promote, and treat all employees and applicants for employment without discrimination as to race, color, religion, sex, age, national origin, disability, marital, or veteran status.*

**We will evaluate any reasonable accommodations you recommend to enable you to --perform the essential functions of your position.*

This application will remain in an active file for a period of one year from the date of receipt. Updates of requested information may be submitted to the Human Resources Office.

Anaren Microwave
6635 Kirkville Road
East Syracuse, NY 13057
(315) 432-8909

Application For Employment

An Equal Opportunity Employer

Name: _____
(First) (Middle) (Last)

Telephone # _____ E-mail Address _____

Address: _____
(Number) (Street)

(City) (State) (Zip Code)

JOB INTEREST:

Position desired: _____ Desired salary: _____

Will you accept: _____ Full-time Positions _____ Part-time Positions
_____ Temporary Positions _____ 2nd or 3rd Shift Positions

Other positions you feel qualified for: _____

When available: _____

Who/what interested you in Anaren: _____

Name and relationship of any relative at Anaren: _____

Are you at least 18 years of age? ☐ Yes ☐ No

Do you have authorization to work in the
United States? ☐ Yes ☐ No

Highest U.S. security clearance granted: _____ is your clearance current? _____

Have you been convicted of any crime? * _____ If so, please explain: _____

*A conviction will not necessarily make you ineligible for consideration.

EDUCATION: (Choose highest grade completed)

Elementary	High School	College	Graduate
1 2 3 4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4

(Name) (Location)

Elementary: _____

High School: _____

College: _____ Degree Earned: _____ Major: _____

College: _____ Degree Earned: _____ Major: _____

Professional/Vocational/Military Certifications: _____

EMPLOYMENT HISTORY

Please list all employment starting with present or most recent employer, even if providing a resume.

Account for all periods, including unemployment and service with U.S. Armed Forces.

Use supplementary sheet if necessary.

Company Name:	Telephone: ()
Address:	Dates of Employment: From: To:
Job Title:	Wages: Start: Final:
Department:	Reason for Leaving:
Manager's Name:	

Company Name:	Telephone: ()
Address:	Dates of Employment: From: To:
Job Title:	Wages: Start: Final:
Department:	Reason for Leaving:
Manager's Name:	

Company Name:	Telephone: ()
Address:	Dates of Employment: From: To:
Job Title:	Wages: Start: Final:
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Manager's Name:	

Company Name:	Telephone: ()
Address:	Dates of Employment: From: To:
Job Title:	Wages: Start: Final:
Department:	Reason for Leaving:
Manager's Name:	

U.S. MILITARY SERVICE:

Branch: _____ Entry Date: _____ Rank: _____

Military Specialty (Title): _____

Reserve or National Guard status: _____

Have you ever been employed by Anaren or its subsidiaries? _____ If so,

Dates employed: From _____ To: _____

Position(s) Held: _____ Location: _____

PRE-EMPLOYMENT STATEMENT

Please read the following statements carefully as they represent important matters to both you and Anaren Microwave, Inc., in connection with this application for employment.

I understand and agree that:

1. The information I have provided on this application is accurate to the best of my knowledge. Any misrepresentation or omission of any material fact in my application, resume or related materials will be justification for refusal of employment or if employed, termination from Anaren Microwave, Inc.
2. I voluntarily authorize Anaren Microwave, Inc., to verify all information provided by me (with the exception of current employment unless prior approval is received).
3. Although management attempts to accommodate individual circumstances including religious observance requirements, business needs may necessitate the following: overtime, shift work, rotating schedules or a work schedule that includes Saturday and/or Sunday.
4. If employed, I agree to sign Anaren Microwaves' Employee Confidential & Proprietary Information Agreement.
5. If required, I will apply for a United States Government Security Clearance after employment.
6. I understand that my employment is at-will and I, therefore, acknowledge that I can be terminated at any time without notice and without reason.

Signature of Applicant: _____

Date: _____

OFFICE USE ONLY - DO NOT WRITE HERE

Date Received: _____ Hired: _____ yes _____ no Federal Job Code: _____

Date Logged: _____ Interview Date: _____ H.R. Rep. Initial: _____