Arizona F.O.P. 74th Annual State Conference

June 26, 2011

Prescott, Arizona

By: Patrick Scherden, State Secretary.

**June 15 ---- June 30, 2010**

The time from June 1 to the 14th was part of my annual report for the 2010 State Conference. Calls to and from Jim Mann on Lodge 72 and calls to and from the Secretary of Lodge 77 on the State Conference. Continuing to make copies of the conference agenda and Amendments to the State Lodge C & B’s for the Officers and Delegates. Emails to the Sec. of Lodge 53 in reference to the credentials and event packets. Emails to the Sec. of # 2 and the President of # 24 on members. Data approvals-- #2 – 1 member (expelled) & 1 new. Emails to and from the Prescott Resort on the BOE’s, for the meeting rooms, Breakfast amounts. Sent an email to all the Subordinate Lodge President’s in reference to a meeting for the solicitation Committee meeting set for June 27, 2010 at 7:30PM. Checked the Credential Badges for the Lodges, made corrections. Sent a reminder to E-Board officers on check-in date. Sent the Amendments for the Bylaws and Lodge 38 Constitution & Bylaws rewrite to the Committee. Sent email to Tom Penoza in reference to the passing of Ed Herrera. Processed Suppl. per-capita from lodge #9, approved 2-new members for lodge #24, advised National Office to use the remaining credit for #24 for one new member. Advised the State President and Chaplain on the passing of Bro. Herrera. Made room reservations for the New Associate Officers of 16-A and advised the lodge Secretary. Worked on financial report for audit committee from the 2009 State Conference. Sent email to Natl. Secretary Yoes on room at the Prescott resort, sent agenda to Sec. Yoes and cc’d President Soller. Started Income /Expense report for the 2010 State Conference. Sent email to VP Ortolano on merchandise and room. Copied conference agenda’s for the delegation (144 Copies), copied Pre-Conference and Foundation Agenda’s. Received a call from the C.O.P.S. Director needing Pres. Soller phone #. Call from the Sec. of Lodge 16 on Credentials for the Associates, referred to Mary Smith. Emailed the menu for the Breakfast and times to the Secretary’s and the List. Worked on Compliance Files. Calls from and to the Chaplain of Lodge #20. Sent email of condolences to Lodge #20 Chaplain for the Lodge. Sent email to the State Ex-Board on conference attire. Spoke to RT Smith in reference to members attending the meetings at conference, not as a delegate. Calls to and from the printer reference to the materials for conference. Finalizing boxing of the copies of the State C & B’ Amendments, agenda’s. Processed the PC $19.00, PAC Voucher $4.00 and voucher from Qwest $106.71 for Treasurer Clark. Picked up copies of reports (150 sets) and equipment. Travel to Prescott (7 hrs) on the 25thfor a pre-conference meeting with Hotel Staff (1 ½ hr Meeting). On the 26th picked up beverages for the networking room, meetings. The 27th set up conference meeting room with hotel staff, attended a conference meeting with the Past President’s at 3:00PM, attended the Pre-Conference Board Meeting at 4:00PM and Foundation Meeting. Attended the welcome reception at 5:30PM. On the 28th—attended the Memorial Service, Conference for the first day was 4 ½ hrs., Paperwork after the meeting 2 hrs 45 min., prepared for day #2., attended the Auxiliary Function at 7:00PM. The 29th—Conference, Day # 2--- 3 ½ hrs, Paperwork 3 ½ hrs. (logging-in funds for the museum, events, License plate program), Attended the Banquet in the evening. Post Conference Board meeting 0800 to 0830. Meeting with Hotel Conference Sales Director from 8:45 to 9:30, paid bills for the Rooms for the Officers and all the Catering/Banquet Charges. Travel Home 7hrs.

**(Office Time 85 hrs., Travel Time 14hrs., Meeting times for conference 23 hrs., Office time at Conference 8hrs, Data entry’s 2, Data approvals-11)**

**July 2010**

Cleared 75 emails on July 1st. Call from Jeff Saul on membership and ESM. Call from Sec. of Lodge 16 on the wording on their Associate Lodge shirts, OK’d as the shirts were purchased from Lee-Wayne. Attended and presided over the monthly CORP Meeting in Phoenix. Spoke to two family members of deceased Lodge 23 members who needed a contact number for a representative in lodge 23, assisted them with the Lodge Secretary name, phone # and email address. Worked on 2010 Conference reports. Sent license plate program checks to lodges 22, 42, 71 and 73. Sent emails to K. Magoch, K. Clark and S. Clark on the conference. Spoke to the Chaplain of Lodge 20 on the Death Benefit (repealed at the 2008 State Conference to save money). Ordered mailing labels for the members of Lodge 72 from National. Ordered pocket inserts for Pres. Ortolano and VP Manganiello. Processed suppl. per-capita for Lodge 42 and approved the data entry for the new member. Processed the Committee forms for the President and VP to assist them with the committee assignments. Call from the Sec. of # 2 on new members, and approved 16 new members in the Data System for Lodge # 2. Processed suppl. per-capita for Lodge # 28 and approved the 3 new members in the data system. Processed suppl. per-capita for seventeen (17) new members of lodge # 2 and approved in the data system. Processed suppl. per-capita for Lodge # 9 and approved the 2 new members in the data system. Processed a check from lodge 51 in memory of Cpl. Barleycorn—10 anniversary of his death for the amount of $ 500.00 for the NLEOMM Fund. Sent an envelope to Treasurer Clark for the following---PAC Voucher for $34.00, 2010 Conf. rooms voucher $7421.28, Banquet Voucher $ 6075.52, Voucher from Bryan Soller for CD’s (First Ride) $130.00 purchased at the Spring Natl. Board Meeting. Funds for the NLEOMM from lodge #51 for $500.00, from Lodge 19 for $500.00 to the Foundation. Income –Per-Capita of $118.75, $ 42.75 and other income from the Conference Committee of $90.00 and $160.00. Approved two entry’s in the data system for Lodge # 5. Spoke to Jeff Saul in reference to the hotel in Flagstaff for the LE Meetings for Lou and Jim Mann. Sent the Amendments for the Biennial State Conference to the National C & B’s Chairman on the 22nd. Started making the changes in the State C & B’s for the Biennial Conference starting in 2012. Received a call from Jeff Saul for a fax number for Treasurer Clark so the State VP could fax his Airfare amount for the National Board Meeting in Minn. in September. Data approvals for Lodge # 2—2 inactive, Lodge 23 – deceased. Received the pocket inserts for the Pres. and VP at 1615 on the 22nd. Working on letter for the Lodge 72 members for a meeting. Mailed the pocket inserts to the Pres. and VP on the 23rd and advised them of the mailing. Approved 1 data entry for lodge 5. Call from PP Magoch on Hotels in Flagstaff for possibly 2012 Conf. Site, we discussed the Radisson and Little America. Received calls from Treasurer Clark on funds for the Foundation and conference. Data approval 1 for # 32. Forwarded email from Jim Mann to the President of Lodge 19 on endorsement for a candidate. Data approvals #32- 16, # 62-9. Sent an email on the 27th to C & B Chairman in reference to the wording for the new section 6 of Article B-V as I needed to send to Natl. for approval, rejection or amended. Spoke to the Sec. of # 2 and emailed Pres. Ortolano to combine the Board Meeting with the meeting with Lodge 72 for September 18, 2010. Processed suppl. per-capita for Lodge 23 and 71 and approved the Data --#23-1 new and # 71—2 new. Received a call from Jim Mann on the 29th on checking the minutes for the endorsements for the State Legislature. Sent him a reply after checking the minutes and found that a motion was made and second to endorse a Campbell for District 1 and the motion was approved, also that Tobin was also endorsed for the same district as part of the endorsement proposal from the Committee.

**Total Office time 154 hrs.-- Data approvals 32.**

**August 2010:**

Received an email from Treasurer Clark to answer questions on the State Lodge and Foundation for Ann Stine for the 990 ‘S so she could complete and file with IRS. Completed the Q & A’s and emailed to Treasurer Clark, (3hrs). Sent the answers to Ann Stine as she needed them ASAP. Emailed the Ex-Board, Past President’s, State Trustee’s, ALC the contact info on all. Attended the monthly CORP meeting on the 10th. Returned a call from a Lodge 62 member needing legal assistance, gave Ms. Molina the Phone numbers to the ALC lawyers. Processed suppl. per-capita from Lodge 5. Answered a call from Jim Mann on the State Trustee for Lodge 1. Processed suppl. per-capita from lodge 2. Sent email to twenty six lodges as a reminder for IRS filings for 07, 08 and 09 by October 15th. Working on Compliance information for several lodges. On the 12th sent another reminder to lodges 66, 74 and 72 on IRS filing. Spoke to Pres. Ortolano on letter he received from Natl. Secretary Yoes on IRS, advised I received the same correspondence. Processed suppl. per-capita from Lodge 9. Responded to an email from Jim Mann on a bylaw issue on Charitable Donations, submitted a bylaw to him that could be used by a lodge. On the 16th worked on and completed the Group Exemption Forms for AZ. Lodges 38, 42, 66, 73, 77 &78 and completed the EIN Forms and faxed to the National Office. Sent an email to Lodge 2 Secretary on Meeting dates for 2011. Replied to an email from KC Blodgett on emails of state officers for the email list for Western States. Sent an email to Pres. Ortolano on changing the meeting date in Feb. 2011 because of conflicts, approved. Sent an email to Jeff Saul to reserve the meeting room for the Board Meeting to February 26, 2011. Received a call from a member of Lodge 32 (member since the 60’s) asking what benefits he had, gave him the Secretarys’ cell number. Revised a letter to all the members of AZ72 on meeting to be held on Sept. 18 at 2:00PM to reorganize the lodge, made letterhead, copied, labeled and stuffed envelopes and mailed. Sent to email to the listed Pres/ Sec. for 2009 from Lodge 72 (John Larson and Craig Sussaman), Craig responded and advised he would be at the meeting. While checking the State Website I found mistakes on the lists of the State Ex-Board, State Trustee’s and the History of AZFOP in the early 1930’s, sent corrections to Jim Mann as he is the webmaster for the State Site. Sent an email to the Pres. of Lodge 78 and the Treasurer of 72 on dues structure. Emailed legislative item from 1937—2010 to Jim Mann which were organized by PP Magoch. On the 23rd sent another email to lodges 42, 52 and 74 on filing 990’s. 15 emails from and to G. Hossack and emailed State C & B’s to him and Lisa Mendoza another member of # 72. Sent an email to State Pres. on information on the non activity of lodge 72 and needing the committee appointments . Received information from lodges 42 and 66 on IRS filing. Prepared and mailed letters to four members of lodge 72 who do not work for an agency in the West Valley to see if they would like to transfer to a lodge in Pinal Co. Processed suppl. per-capita from Lodge 52. Prepared and sent an envelope to Treasurer Clark containing the following: Voucher for Quest $ 104.00, Voucher for the PAC Fund of $18.00 and Income of $85.50. Entered Data into the system for address changes for 3 members of AZ 72. Spoke to Pres. Ortolano on the 25th in reference to Lodge 72 and G. Hossack.

Working with the Lodge 2 President, the Sec. of Lodge 2 and Club House Chairman of Lodge 2 on lunch items for the September Board Meeting. Faxed Group Exp. Forms from 72 and 74 to the National Office. Continued dialog with members of Lodge 72 throughout the month. Faxed Exemption form to National Office for Lodges 72 & 74. Sent reminder to Lee Rappleyea on prices of pins and plaques. Spoke to Trustee Legleu on an unhappy lodge 10 member on the endorsement of R. Grijalva. Approved 16 address changes and 31 inactive members for lodge 9, entered address change and approved for 1 member of Lodge 72. Faxed the roll calls forms to Judy Hosler for Pre –Conf, Conference and Post Conf. to compare to the minutes. Approved changes for lodges 1 & 19 in the data system. Emails to and from RT & Mary Smith on reports and 75th Annv. Merchandise and IRS filing for the Associates. Answered questions from Trustee of 71 on their Incorporation status. Processed suppl. PC for Lodge 1 and approved 2 new members. Sent an email to the Natl. Secretary on licensing agreement for merchandise for the 75th Anniversary. Sent emails to Officers on corrections of Committee members, Trustee’s and a reminder for the September 18th Board meeting.

**(Office Time: 148, Data Entry’s 8, Data approvals 84)**

**September 2010**

Received an email from a member of Lodge 72 advising to drop him as an FOP member as he never received anything from Lodge 72 and has joined the Pinal S.O. Association, advised Nancy at the ALC Office and removed from the National Data system. Sent an email to the President of Lodge 51, the process for endorsement by the State Lodge. Attended the monthly CORP meeting in Phoenix. Traveled (by air) to Minneapolis Minn. to attend the President’s Meeting on the 9th, the National Board Meeting on the 10 & 11, home on the 12th. Answered 25 emails on my return and cleared 150 incoming emails. On the 13th processed suppl. PC for Lodge 32 and approved 6 new members in the data system. Emails in and out to Jim Mann and the Secretary of Lodge 5 on the Lodge 72 members. Sent an email to the National Office to restrict the use of the data system to an unauthorized person –not an official lodge officer—72. Processed the FH 2011 PC for Lodges 53 and 73 and approved 1 new member of Lodge 73. Approved data for Lodge 2-- 1 inactive, # 9—2 inactive & 2 address changes, #35-1 A/C, # 5—2 Deceased & 1 inactive, # 62—6 inactive. Continuing dialog with members of # 72. Entered address change and approved for I member of # 72, then approved 2 inactive # 72. Spoke to Treasurer Clark on the 72 issues and the State Lodge to change banks. Completed agenda for Sept. 18th Board Meeting. Entered Constitution & Bylaws amendments to the State C & B’s. Received two calls from Treasurer Clark on reports. Sent email to Pres. Ortolano and a member of Lodge 72 on meeting on the 18th. Copying of reports, State C & B’s for Officers and some lodge secretary’s who will be attending the Board Meeting. Processed the FH 2011 PC for Lodge 5.

Attended the State Board Meeting on the 18th and after the meeting met with several members of Lodge 72 who stated their concerns about the Past Officers and wanting to keep the lodge active. Meeting was scheduled for October 9, 2010 in Tolleson. On the 19th advised President Ortolano that a meeting of the Past Officers from Lodge 72 was called and conducted by email and two other present and no quorum. On the 20th entered changes to the data system for Lodge 72, 9 address changes and two inactive members. Working with Conference Committee on 2012 contracts. Received a call from a member wanting to know if the FOP provided for car loans. Processed the Full year PC for Lodge 50 and approved 2 inactive and 9 new members. Sent email to National Office for approval to drop one deceased member and replace with a new member (Prior to due date for the PC).Spoke to Jeff Saul on PC for Lodge 2. Sent email to Pres. Ortolano on plaques for 2011 (75th Annv. to keep him apprised of what will be presented at the Board meeting in February. Received calls on the PC due date. Answered Thirty-five emails on the 26th. Answered email from the President on the audio tapes from the 2010 Conference and the 2012 Hotel for Conference.

Received a call from citizen on where to send donations for the State Lodge as she had not been solicited yet and wanted to donate. Renewed the Incorporation for the Foundation and the State Lodge on the 27th and advised the Treasurer to send in Financial 990 to Corporation Commission. Sent email to Treasurer Clark on Filing of forms for our Solicitation. Prepared a voucher for Quest, a voucher for the PAC Fund $ 573.00 and income form $ 2721.75. Approved I inactive for lodge 9. Sent the vouchers and income to Treasurer Clark on the 28th. Approved 1 deceased from # 5, 1 expelled, 2 unknown addresses, 4 address changes & 1 name change for Lodge 1 & 1 address change for lodge 32. Prepared bubble envelopes with the minutes/reports from the 2010 State Conference for Lodges 6,14,19,22,44,47,50,51, 52,58,66,67 & 77 and mailed. Prepared voucher for the postage ($31.82 and two rolls of stamps $88.00 (total $119.82). Sent an email to the past treasurer of lodge 72 seeking the lodge financial records and current funds and CC’d to President Ortolano. Spoke to Past President Rappleyea on the plaques and the 2012 conference Hotel. Spoke to Treasurer Clark and helped him complete the Charitable Organization Report (Solicitation Report) for the Secretary of State. Had national re-instate a member of lodge 72 for the LH of 2010 (his pc had been paid).Spoke to PP Magoch on contract with Little America. Spoke to Treasurer Clark in reference to speaking to Geoff Hossack. Spoke to the Secretary of Lodge 10 asking for the contact info for PJ Lawton for the Last Full Measurer Book.

(**Data Entry’s 14 and Approvals 109)**

**(Total Office Time 115hrs. Travel Time 16hrs., Meeting Time 12:30 hrs.)**

**October 2010**

Received a message that the past treasurer from Lodge 72 closed the Bank Account after receiving a letter from Sec. Scherden requesting all the financial records and funds from the checking account of Lodge 72. Approved data-- 2 address changes and 12 inactive members Lodge 32, 1 deceased # 5 and 1 dept/email changes from lodge 1. Forwarded email from National Office in reference to IRS Compliance to all lodges that were on the IRS list. Two lodge # 77 & 78 did not have to file for 2009 but will for 2010. Received two checks from the ALC for the reorganized lodge 72 for Officers from Tolleson , Buckeye and Wickenburg PD.

Met with the current members of Lodge 72 and several new members and assisted President Ortolano with the reorganization and installing the new Lodge Officers on the 9th. Gave the new Sec/Treasurer the checks from the ALC to open the new Bank Account for the Lodge.

Processed the FH Per-Capita for Lodge 9 & 23 and the Full Year for Lodge 52, approved 1-address change #9, 1 status for # 44. Processed Suppl. P/C Lodge 32 and approved 4 new members in the data system, approved 2 inactive from # 2. Sent an email to the Secretary of Lodge 72 and President Ortolano that I received the Lodge Seal and a Bank Check in the amount of $ 698.84 from Mr. Hossack. Assisted the Secretary of Lodge 72 with the National Data System. Sent a letter to the Bank of the West on the Charter Date of Lodge 72 and the number of signers that should be on Lodge Checks/Accounts.

Sent emails to two Lodges on IRS filing dates. Called the Secretary of Lodge 72 and advised that the Lodge 72 Seal and a check for the amount of $698.84 were mailed. Prepared a voucher for the PAC Fund $ 606.00, a voucher for Hotel stay prior to Meeting with Lodge 72 and another for Office supplies. Income of $2859.50 for PC from Lodges. Received a call from the Secretary of Lodge 10 wanting information from Lodge 35, gave him a contact email. Sent the vouchers and income to Treasurer Clark on the 14th. Processed the FH 2011 PC for Lodge #2 and approved 2 members in the data system. Gave information to the President of Lodge 6 on what information is need for entry’s in the Data System (New Members).Sent emails to several lodges for copies of the e-post card receipts. Emailed Pres. Ortolano on 2010 Conference tape in reference to where the delegates wanted to go in 2012 and that the message was to have the committee look into certain areas of the State (North Phx, Showlow area and Flagstaff) and that the delegates wanted to go somewhere where it was cool. Received a copy of the epost card from Lodge 52 and placed in file. Spoke to Parliamentarian & Past President Torrie on what occurred at the Board Meeting in reference to the vote to have the President sign the Contract for the Little America and both agreed that President Ortolano needed to sign the Contract as the Vote stated. An email was sent to President Ortolano in reference to the discussion with Parliamentarian Torrie and advised to contact the sales person at the Little America and sign the Contract. Processed the FH 2011 PC for lodge 47 and entered and approved 1 inactive member. Emailed Treasurer Clark on CPA information and spoke to him in reference to Ann Stine. Approved 10 inactive members for Lodge 62, 2 name changes for members in Lodge 62. Sent an email to the Secretary of Lodge 47 in reference to no administrative fee with their PC. Sent email to the Secretary of Lodge 16 on the new member that was entered in the Data System.

Answered an email from the Sec. of Lodge 9 on new members for 2011. Answered an email from Ann Stine on two questions for the 990 form. Processed the FH Per-capita from Lodge 16.On the 25th answered six more questions from Ann Stine for the 990 Form. Processed the Quest bill and sent it to Treasurer Clark. Sent an email to the President of Lodge 22 on when the Death Benefit was repealed. Approved 2 inactive & 3 expelled members of Lodge 12 in the Data System. Answered email from the Sec. of Lodge 14 on members. Sent Office address to the President of Lodge 12. Processed the FH 2011 PC from Lodge 32 & approved 2 new members. Emails from & to the Secretary of Lodge 72 & the National Office to enter the Secretarys’ name for # 72. Processed the FH 2011 PC for Lodge 12 and approved 2 new members, and approved 1 new and 4 re-instated members for Lodge 14, approved 1 address change for # 72. Processed the FH 2011 PC for Lodge # 1 and approved 4 new and 1 inactive. Forwarded information on Gov. Brewer to lodges 47, 72, 74 &77 and National Information to the same lodges. Sent the address for the State Lodge to the Secretary of Lodge 78.

**(Office Time 117 hrs, Meeting time 2 hrs, Travel time 4 hrs, Data Approvals 55 and 1 Data Entry).**

**November 2010:**

Attended and presided over the CORP Board Meeting on the 2nd in Phoenix. Met with the Secretary of Lodge 72 on the 3rd to discuss the per-capita and the national data system. Approved 1 address change for # 2 and entered the data information for 1 new member& entered and approved two inactive members of Lodge 67. On the 4th processed the F/H 2011 PC for Lodges 10, 58, 67, 72, 77 & 78 and suppl. PC for #9. Approved 1 inactive # 2, approved 4 new and 1 re-instated member of # 72, approved 6 new member’s #9 and entered & approved 6 in-actives for # 6, approved 15 in-active and 1 deceased for # 20. Sent to Treasurer Clark $ 12682.50 in per-capita and a voucher for $ 2670 for the PAC Fund. On the 5th processed the FH 2011 P/C for Lodge 24, made airline reservations for the Leadership training in Feb 2011. Sent additional P/C to Treasurer Clark $ 1676.75 and a voucher for the PAC Fund of $ 353.00.

Approved 1 name change and 6 in-actives for Lodge 9.Spoke to a DOC Officer from Winslow asking about the FOP and Legal, stated he is not a member but needs legal assistance. Sent President Ortolano an email about the contract with Little America. Emailed the Treasurer and Secretary of Lodge 19 on per-capita for membership. Approved 1 in-active for # 5, Entered data for 8 in-actives, 1 new member and approved all 9 for Lodge 19, processed FH 2011 P/C for Lodge 19. Processed suppl. P/C for Lodge 1 and approved 3 new members. John Cipolla called needing information on Lodge 53 (Contact person). President Ortolano advised he had signed the contract with Little America for the 2012 Conference with an out clause if the Delegation did not like the hotel and location and sent it to the Sales Department on Nov. 12th. Processed suppl. p/c for Lodge 19 and entered and approved 1 re-instated member, processed suppl. p/c for lodge 2 and approved 4 new members. Sent an email to the Sec. of # 1 on a past member who wanted to be re-instated and sent an email to the person inquiring with the contact information for Lodge 1. Entered the data information on 3 new members and approved & entered and approved 7 in-actives for lodge 6. Processed the FH p/c for Lodge 6. Emails to 13 lodges as reminders for the due date of the FH per-capita. Spoke to Jeff Saul on Verizon discounts and looked up a person to see if he was a member (Found out he was a #32 member). Email to

and from Treasurer of Lodge 74 on FH per-capita. Sent an email to the National Office that the Lodges Officers for 2011 did not change from 2010 for Lodge # 2. Sent an email to the Secretary of Lodge 9 on new members and checks that the information had not been entered into the Data System as of 11/16 and had the names and checks for two weeks. Emails from and to the Sec. of lodge 9. On the 17th, Approved 1 re-instated and 4 new members of # 9 and processed the Suppl. PC, then approved 17 address changes for # 9, and approved 1 in-active member for # 16. On the 19th processed the FH P/C # 74, Entered 3 in-actives & approved for #74, approved 1 status Change # 2. Sent email to the Treasurer of Lodge 74 on the term of the Officers. Forwarded 2 emails to 4 lodges. Approved 1 in-active member # 13 and 9 address changes for # 2. Approved 15 in-active members and 1 address change for Lodge 28, 1 status change for Lodge 2. Processed the FH 2011 PC for Lodge 71, approved 4 new members in the data system. Emailed the Treasurer of Lodge 71 that there were two additional members holding in the data system that had not been included in the FH PC Payment. Worked on the agreement for Jeff Saul to be able to read only the membership of AZ. as all Verizon Applicants had to be approved by him. Faxed agreement to Pres. Ortolano for his Signature, which was returned and faxed to the National Office. Processed the FH P/C for Lodge 38. Sent an email to Jeff Saul and CC’d President Ortolano that the Read Only Access was granted and installed in the Natl. Data System. Approved 1 Address Change for # 2, 1 Address change # 9 and 1 address and Agency change for # 5. Approved 1 Deceased for # 2, 4 new for # 5, 2 new # 71, and 2 new & 1 re-instated for # 28. Processed the P/C # 28, Suppl. P/C # 5 & 71. Voucher for Qwest $ 103.85, PAC Voucher for $ 300.00 and $ 1425.00 in Per-Capita and sent to Treasurer Clark on the 29th. Later that day received and processed the FH 2011 P/C for Lodge 20, approved 30 new members of Lodge 20. Spoke to the Sec. of Lodge 20 on the receipt of the PC by Shuttle. On the 30th approved 2 Address changes, 1 Deceased and 1 name change for Lodge # 1. Processed the FH 2011 P/C for Lodge 62 and approved 1 re-instated & 8 new members for # 62. Answered email from Pre. Ortolano on letter of support for P.Yoes. Spoke to the new Conventions & Catering Person at the Prescott Resort. Forwarded information from President Ortolano to Lodges 74, 47, 72 & 77.

**November 2010.**

**(Office Time: 140 hrs, Meeting time 2 hrs, Data Entry’s 31, Data Approvals 197)**

**December 2010:**

Forwarded information from the grassroots to 4 lodges on the Bargaining Bill and support for Lodge 35 (meeting on benefits). Sent email to six lodges (State Trustee’s) whose lodge had not submitted the FH 2011 Per-Capita and a 10% late fee would be due to the Grand Lodge (December 1st). Forwarded information from Jim Mann on PSPRS information to four lodges. Approved 5 in-actives & 1 retired for # 42, deleted 1 for # 28.On the 2nd forwarded information from Pres. Ortolano on possible phone scam to four lodges and the monthly update from Natl. Secretary Yoes to the same lodges. Spoke to the President of Lodge 22 on Death Benefit that it had been repealed in 2008 at the State Conference. Approved 1 status/dob/gender for # 32 in data system. On the 6th processed the FH 2011 per-capita for Lodge 42 and approved two new members in the data system. Responded to thirty emails. Sent the State Board Meeting and State Conference Dates to A. Muncy at the National Office. And approved 1 Address Chg for # 42 on the 7th. On the 8th processed the FH 2011 per-capita for Lodge 35. Approved three in-actives for # 13. Spoke to Tom Ennis Past President on him installing Lodge 16 in January. Presided over the monthly CORP Board meeting on the 9th. On the 10th forwarded the news watch to four lodges. Answered emails and forwarded new member info to Pres. # 42. Approved member information for 4 for # 1, 1-#2, 2- #23, 1-#9, 5 -# 24, 3 new -#13. Sent email to the secretary of # 13. Spoke to Jim Crowley in reference to rooms at the Shilo Inn for the National Conference, he stated that California wanted more rooms in the Shilo and we might have to move, spoke to him with my concerns as AZ. was the first State to Submit Room requests. Called a member of Lodge 16 and left message with the phone numbers of the Law firm. Spoke to the Treasurer of Lodge 11 on not receiving the FH 2011 per-capita, he stated the lodge would have a new secretary by 2011 and asked for the amounts owed. On the 12th sent email to Jim Crowley with date that the room request information was sent to the Housing Connection and CC’d President Ortolano. On the 13th, entered and approved 1 re-instated member for lodge 11, approved 6 in-active for # 13 and processed the FH 2011 per-capita for # 13, approved 1 agency/status/address chg for # 24. On the 14th, approved 4 address chgs. For # 9, 1 status, gender and dob-# 1. Spoke to a solicitor who wanted to send President Ortolano a package of their services. Forwarded an email sent to me from the President of Utah FOP, on the 2011 hotel to President Ortolano. On the 15th , processed suppl. per-capita on two new members of # 16 and approved in the data system, and faxed the 2011 Officers Roster from # 16 to the National Office. Spoke to Jeff Saul on ESM renewal for 2011 (instead of the $500, for 2011 it will be $ 100.00), advised I needed approval from Pres. Ortolano. Sent Pres. an email in reference to ESM and was approved. Called J. Saul CC # for ESM Form. Processed voucher for payment by State CC. to ESM ($100.00), prepared voucher for the PAC Fund ($ 1029.00) and Income per-capita in the amount of $4887.75 and sent to Treasurer Clark on the 16th. Approved 1 address/status/employer for # 5, 1address change for # 24. Forwarded message from Pres. Ortolano on pursuit policy. Sent out condition of Chaplain Bradley to the list. Forwarded the news watch to four lodges. On the 18th attended the Installation Dinner by Lodge 20 and installed the 2011 Lodge Officers for Lodge # 1, # 20 and # 62. Starting on the 20th and beyond, advised President Ortolano that I would be attending the installation dinner in Tucson at the Metro Lodge and swearing in Lodge 1,20 and 62 Officers for 2011, and advised that Tom Ennis Past State President would be swearing in the 2011 Lodge Officers of # 16 in January. Sent another reminder to lodge 44 on late per-capita and gave instructions to the Sec. on how to make changes to members info in the data system. Emailed four lodges with information from the Washington Post. Approved 1 agency change for # 42. Calls and emails to the Sec. of Lodge 2 on per-capita checks for seven new members, approved 1 status change for lodge 24. Forwarded to four lodges information from P. Yoes and Jim Mann on Pension issues. Sent email to the Sec. of # 13 on membership roster and another to the Sec. of # 66 on FH per-capita. Received one check for per-capita for new members of Lodge # 2, voided it and returned to lodge 2, and requested two checks. Forwarded the News Watch to the list and four other lodges. Approved 3 new & one re-instated member of lodge # 51 and processed the FY 2011 per-capita, processed the FH per-capita for # 44, Entered 80 inactive members and approved the 80 for Lodge 44, approved 2 address changes for # 5 and 3 Add. changes for # 9. On the 24th processed the FY 2011 per-capita for # 66, processed suppl. per-capita for # 2 and approved 7 in the data system, processed suppl. per-capita for # 5 and approved 1 new member in the system. Emailed the Sec. of # 66 on receipt of p/c. Returned check to lodge # 2 as the check was not signed. Answered email from the Sec. of # 44 on member information, answered an email from Nick Aussems on C & B of Lodge # 1 on one member holding two offices. Answered a call from the President of Lodge 16 on him installing the Associate Lodge Officers for 16A. Sent the monthly phone bill to treasurer for payment w/voucher ($104.13). On the 30th, processed income for the Treasurer ($2655.93), and PAC Fund voucher for $556.00 and sent to Treasurer Clark. Approved 26 zip code changes, 2 gender, status, agency changes for lodge # 9, 1 active/agency status for # 2, 1 name change for # 16, 1 rejected for # 1 (Lodge Sec. made the correction by phone). Call from Jeff Saul on Verizon information then forwarded the information to all 37 Lodges, that he sent to me by email. Sent an email to the Sec. of Lodge 13 on per-capita received to the number of members on the national roster.

**(Office Time 141hrs, Travel Time 4 hrs, Data Entry’s 81, Approved Data 206)**

**January 2011:**

Made hotel reservations and airline for the March National Board Meeting in Boston, Mass. Emailed the State Office of Mass. and thanked the Office Mgr. for the assistance in obtaining more rooms at the Hotel in Boston. Emails to and from Jim Crowley on the hotel in Utah for the National Conference and received the confirmation that AZ. is housed in the Shilo Inn. Emailed the Sec/Treasurer of W/S on hotel info for the April meeting, he advised it was coming soon. Sent email to Prescott on Hotel info for the State Conference and received the answers that the lunches and Breakfast Buffet will remain the same amount as last year. Worked on the Letter that would be emailed to the lodge secretary’s in reference to the 2011 State Conference. Spoke to a lodge secretary on the Officers roster for 2011. Approved 1 address /zip code change for # 9, 1 agency and correct name for # 2, entered 1 re-instated member info # 6. Received an email on the 5th from Jim Crowley in reference to the Shilo Inn reservations. Approved 1 agency-status for # 9. Worked on the Conference Events registration form. Forwarded more Verizon information from Jeff Saul to the Lodge Secretary’s and also ESM information. Sent email w/ attachment to Lodge 24 for Officers Roster. On the 7th , approved 2 inactive for #9, 3 agency /email changes for # 20,entered the information for two new members of #6 and approved, process suppl. per-capita for # 6. Emailed all 37 FOP Lodge Secretary’s and two Lodge President’s with the State Conference Hotel Information, the State Sec. of the Associates and the Office Mgr. of the AZFOP/ALC. Sent by email to the Prescott Resort Reservations the State Lodge hotel room reservation requests. On the 8th sent out information to the list and other lodges some of the information in reference to the shooting in Tucson and updates. Emailed all the Lodge Secretary’s, the Associates and the ALC that the date that the 2011 State Conference would end was on June 29, 2011, not the 30th. Sent an email to a prospective member and advised President Ortolano that I sent a reply to the person requesting FOP membership Information and forwarded the name and email to the State Trustee of Pima # 20. On the 9th , sent an email to the new Secretary of Lodge 32 with the Hotel Information for 2011, Emailed President Ortolano on the agenda and committee’s for the February 2011 Board Meeting, received an ok from him. On the 10th, received the Housing Contract by email from the Housing Connection (From Utah State Lodge) for the Shilo Inn for 64 rooms. Forwarded it by email to President Ortolano for his signature. Approved 1 address/agency change for # 9. Emailed a reminder and agenda (attachment) to the Ex-Board, Past President’s, State Trustee’s and Committee Chairman of the February 26, 2011 Board Meeting. Received an email from Sgt. at Arms Randall that he would not be at the meeting. Received the Golf Tournament Information from RT Smith to be held on June 26th at the Prescott Golf Course. Sent an email to the Treasurer of Lodge 19 on where the two new members retired from, which agency. On the 11th, worked on the State Secretary report, bringing it up to date. Entered/ approved one new member and processed suppl. per-capita for Lodge 19, approve 1-deceased for # 5, 1 address change # 2, I gender / status #19,12 Address changes and 1 agency changes for # 9. Forwarded ESM information to four lodges. Purchased office supplies and complete voucher. On the 12th, emailed all the Lodge Secretary’s the State Associate Golf Tournament letter, Hole sponsorship and Foursome Registration Form for the Golf Tournament at the State Conference in June. Spoke to Sec. # 2 on the number of delegates Lodge 2 will have for Conference, needed for rooms reservations at conference. Received the signed Housing Contract from President Ortolano, placed the State Lodge Seal over his name, copied for State Files attached Contact Information to the Original and sent to The Housing Connection in Salt Lake City, Utah the next day by mail. Received the Board Meeting minutes from Ms. Hosler, reviewed and corrected the spelling of names of some of the Board Officers. Approved 1 inactive member for # 5. Sent email to the President of Lodge 12 on per-capita amount for new members and the Officers Roster form. On the 13th, advised President Ortolano that I had received the signed Housing Contract and had sent it to Utah. Attended a funeral of a US Marshall in Tucson. On the 14th, answered three emails on membership. Approved 1 inactive # 9, and 6 new members # 2, processed the suppl. per-capita for # 2. Answered an email to a recruiter from TUI University on the dates of the AZ. State Conference and that he would be in Nashville for the Leadership Training. Forwarded Verizon information and News watch information to four lodges. Sent an email to the Secretary of Lodge 72 on the State Trustee position. Answered an email from the State Trustee from Lodge 20. On the 17th, spoke to the State Lodge Solicitor on the address for the letters to those who request it and who the contact person was, advised it is Kevin Clark. Forwarded information to the President of Lodge 6 a prospective new members’ information. Cleared thirty six emails. Forwarded WS Hotel Information to President Ortolano for the meeting in April. Made my hotel reservations for the WS Meeting in April in Deadwood, SD. On the 18th, answered an email from President Ortolano on the 2011 Conference pins. Sent an email to the Sec. of # 11 on the receipt of the 2011 Officers roster and faxed to National. Approved 1 address change for # 2, 1 agency change for # 14. Sent an email to the Treasurer’s of Lodge 10 and 32 on per-capita for new members in the data system. Made airline reservations for the WS Meeting in April in South Dakota. Forwarded Verizon Information to the 37 Lodge Secretary’s. Working on my Secretary report. On the 19, answered emails, sent an email to the Sec. Lodge 2 on a request to use the large meeting room for the Audit Committee for Feb. 25th, he stated OK and gave him the scheduled time (6PM). Sent an email to the Committee Members, President Ortolano and Treasurer Clark on the location and time of the meeting. Made Hotel reservations for Committee members Legleu, Thompson and State Officers Scherden and Kulkens for Feb 25th. Processed suppl. per-capita for Lodge 1 and Lodge 24. Approved 1 new and 1 re-instated member for Lodge 1 and 5 new members for Lodge 24. Spoke to membership person at the Natl. Office in reference to any credits for lodge 1 (yes) used for the re-instated member. Received the 2011 Officers roster for Lodge 58 & 73 logged in and faxed to the National Office. On the 20th forwarded Natl. Labor Seminar information to the 37 Lodge secretary’s. Emailed the Sec. of Lodge 11 on receiving two membership applications from the past lodge secretary dated in 2010. There was a credit for two members of lodge 11, emailed the National Office on using the credits and entered the information into the data system and approved. Returned the applications to the current lodge secretary of # 11. Entered the correct address of a member of Lodge 11 and approved. Approved 8 address changes for Lodge 2. Forwarded the Verizon information to a member of lodge 32. Processed suppl. per-capita for a re-instated member of Lodge 28 and sent P/C to National. Approved, 1agency and status for # 2, 1 deceased for # 5, 1 agency/address for # 6. Processed suppl. per-capita from Lodges 2 and 10 and approved 1 new # 2, 1 reinstated for #10, 1 address chg. # 9. Prepared income statement in the amount of $ 90.25 and a PAC Voucher in the amount of $19.00 and sent to Treasurer Clark on the 22nd. Emailed the 2011 State Conference Hotel information to the new Secretary and President of Lodge 20 along with information in reference to the hotel for their delegates to attend the National Conference in Salt Lake City. On the 23rd answered an email from President Ortolano in reference to the minutes at a Board Meeting to save funds will tape and have transcribed, no stenographer. On the 24th, approved the status (retired) and agencies of 57 members, 6 inactive members, 1 deceased for # 5, 1 members dob/agency/email of a member of # 72. Processed I reinstated member of # 32 and approved in the data system. Mailed a current Officers list to Past State President Ennis. Received a report from PP Ennis on him installing Lodge 16’s 2011 Officers. On the 25th, reactivated two members of lodge 5, sent n email to the secretary and the president of # 12 on checks for suppl. per-capita. Answered questions from the President of lodge #20 on the duties and responsibilities of the State Trustee and the Bylaws on retiree’s from their agency paying dues to the lodge. Spoke to Treasurer Clark on the new State C.C. On the 26th, approved 1 A/C for # 1 and processed the suppl. per-capita and approved 1 new member of #12. Approved 3 status/DOB/Join Date/Agency/A-C for # 32, 1A/C for #9, 1 A/C, Agency/DOB/Email for # 35, 1 retired/Inactive # 73. Sent email to two members of the Budget/Audit Committee on hotel for the audit on the25th of Feb. Email to & from the National Office on the National Roster, forwarded Western States info to President Ortolano and advised him I will be in attendance for the W/S meeting. On the 28th, approved 1 reinstated member of # 5, 1-agency change for # 23, processed Suppl. per-capita for # 5. Answered question from the president of # 20 and reimbursements, forwarded the 2011 state conference, Verizon and National Conference Hotel to the new Secretary’s of Lodges 14 & 20. On the 30th, answered several emails, approved 1 –agency, a/c for # 32.

Sent an email to the President of # 20 that a copy of the most current Lodge 20’s C & B’s would be in the mail on the 31st. On the 31st, approved 4 inactive, 1 deleted address for #71 and worked on paperwork.

(**Office time 168 hrs, Entered Data Information 10, Approved Data Entry’s 154, Travel time 2hrs.)**

**February 2011:**

Answered emails, approved 1-A/C, Ph#, agency for # 32, Rejected 3 as all the information was entered 4 times, 12 in-actives for # 9. Answered a phone call from a citizen who wanted our tax id # for tax purposes advised that the donation as a sponsor was not tax deductable. Forwarded an email received from the National Office to the President and Secretary of Lodge # 5 in reference to a letter from a members’ wife asking for assistance with a disabled child. Sent a message to Pres. Ortolano and Natl. Trustee Soller that the letter for assistance was forwarded to Lodge 5. On the 2nd, emailed the new Bylaw on Section 6 of the Nomination of Officers to be approved at the March Natl. Board Meeting to the Chairman of the Natl. C & B Committee. Spoke to the Secretary of Lodge 47 on Incorporation of their lodge as they are planning on purchasing their own Lodge Building. Sent a copy of the State Incorporation paperwork as well as a copy of Lodge 71’s to assist them with what they needed to do to be Incorporated. Emailed the State C & B’s to Terry White. Approved 5 a/c for # 1. On the 3rd, answered an email from the President of Lodge # 5 on the assistance for his members’ child. Approved 6 in-active and 43 A/C’s for # 32.From the afternoon of the 3rd until 5:00PM on the 8th I was out of State on family time. Spoke to Jim Mann on the phone on the 7th on the State Trustee of Lodge 72 and the Legislative issues (Pension Reform). In the evening of the 8th, answered 55 emails and went through paperwork. Answered an email from Pres. Ortolano on the WS meeting In Deadwood in April, advised him that the Budget Committee only budgeted funds to allow one Officer to attend out of State Meetings and that I would pay my own registration fee and would be attending all the meetings as that was my purpose of attending the WS meeting.

Sent an email to the new State Trustee of Lodge 72 and advised of the Board Meeting date and time and when his report was due and emailed him the State Lodge Ex-Board, Past President’s and State Trustee’s Roster and cc’d the Lodge 72 Secretary on the Board Meeting information. Answered an email from the Sec. of Lodge 13 on the Current Lodge Roster and the funds owed for the two new members. Forwarded the e-news and new journal information to four lodge secretary’s (47, 72, 77 and 74). Called Bob Duber and answered questions on the meeting date and location of the State Associates. Approved 1 A/C for # 32, 1 Agency/Ph. # for # 20 and 1 A/C and DOB for # 17, 1-zip code # 9, 3 inactive #72, processed 4 new members of #19 and entered and approved the 4 new members. Emailed the National Office in reference to Lodge 13’s membership. In the morning of the 9th, forwarded two pension emails to lodges 47,72,77 and 74. Spoke to Denis Spalding the Natl. C & B Chairman on the new section of the Bylaws—Section 6 of the Nomination of Officers. Also advised him that I would be hand delivering the amendments to the State C & B’s to the National Office to be logged in and place in the Arizona file. Emailed the Member of the Year Criteria to all 37 Lodge Secretary’s with the Due date and cc’d Chairman Sal Garcia. Entered and approved 2 re-instated and 1 new member of Lodge 14 and processed the suppl. per-capita. Sent an email to the Ex-board and all the Secretary’s that I would be out of State from the 10th until late on the 16th and back in the office in the afternoon of the 17th. Flew to Nashville, TN. on the 10th and hand delivered to the National Administrative Secretary(Angie Muncy) the AZ. State C & B Amendments to be logged in and placed in the State Lodge file. While in Nashville I attended parts of the Leadership Matters Training but some of the time volunteered assisting the National Staff during the events. On the 11th, read and answered and cleared 36 emails and approved 1 a/c # 9, 1 agency, a/c # 32, 2 Gender changes, DOB, Date Joined, Employer and status # 35, 2 A/c’s # 71. On the 12th, listened to the guest speaker the U.S. Drug Czar on what was occurring in the US and around the World and his duties. On the 13 to the 15, I was on my own time, on the 16th in the morning while at the Natl. Office I approved 1 deceased for # 2, 1 a/c, 1 gender, dob, agency, cell #, email for # 1 and rejected 2 for # 1 for no information, approved 2 gender, dob, agency, cell #, Status (R) Ph # and email for # 35, 1 a/c Ph # and email for # 23, 1 middle initial, agency, active status cell Ph # for # 20 and in the afternoon flew back to Phoenix and Drove home. In the evening after I got home I listened to 6 messages, two of which were from DOC members one from Yuma Prison and one from La Hambra Complex but could not understand the phone numbers or extension numbers. On the 17th, processed suppl. per-capita from lodges 2 & 9, approved 17 new members of # 2, and two new members of # 9, 1 agency-status-email from # 32. Processed PAC Voucher ($27.00) and Per-Capita (Income) $ 128.75 and sent to Treasurer Clark. Forwarded the 2011 State Conference Hotel and Information to those who requested it from me while I was in Nashville (Pat Yoes, Bill Davis, Ed. Brannigan, Allen Hamby, Ted Street and a representative from TUI. Answered 26 emails. Received reports from the Trustee’s of # 1,2,11 for the Board Meeting. Spoke to State Trustee Terry White #20 on when the vote could occur on the issue of the Legislative Assessment, I advised probably when the Audit/Budget Committee report is given. Forwarded email from Jim Mann and Bryan Soller to Lodges 47, 72, 74 and 77. Answered and email and spoke to RT Smith on his report and the information for the Golf Tournament by the Associates at Conference. Worked on my secretary report. On the 21st, answered emails from Terry White # 20 and sent him the Ex-Board, Past Presidents, State Trustee’s and the 2010—2011 Committee’s and answered an email from Tom Parker on the Feb. 2011 Board meeting and future dates that he will be added to the reminder list. Spoke to the President of Pima # 20 in reference to the Legislative Assessment that will be addressed at the Board Meeting on the 26th and the duties of the State Trustee. Sent an email to the 37 Lodge Secretary’s, the State Associate Lodge Secretary and the Office Mgr. of the ALC the 2011 Event Registration Form. Sent an email to the Budget/Audit Committee advising of the dinner at Lodge 2 on the 25th. Spoke to a DOC Officer from Yuma about which lodge he belongs to as he had resigned from AZCOPS and his dues are going to the FOP. He is one of those members that had not completed the FOP Forms for Lodge 44, I gave him the contact information for the Secretary of Lodge 44. Approved 3 AC’s for # 32, 1-AC for # 10, 3 AC’s for # 28, 1 Status (r), AC and Email # 35, 1AC and Ph.# for #2, 1AC for # 9. Emailed information for employment to all the Lodge Secretary’s (37) as a process server. Completed a short report for the Board Meeting on the 26th (16 pages). Continued my report from the 22nd to the end of the month. Sent out emails to several Secretary’s and Trustee’s that I needed a non-government email when I have to send out Information. Sent emails to lodges attending the National Conf. and to B. Soller needing the current expiration dates from their Credit Cards. Emailed Presidents’ position information to VP of Lodge # 12, Emailed him the State Constitution & Bylaws, National C & B’s. Received the current Standing Rules from the National Office. Sent out an email wishing Lodge 1 and the State Lodge a Happy Anniversary (75 Years on February 24th), sent an update to the National Office for the President of Lodge 51 & Secretary of 72. Traveled to Phoenix on the 25th and attended the State Board Meeting in Phoenix at Lodge # 2 on the 26th. On the 27th worked on the Meeting Minutes, sent an email to National Secretary Yoes on the new vendor paperwork, emailed President Ortolano with information from South Dakota. Processed the per-capita from lodge 5 and 42. Approved 3 new members for # 5 and 2 new from Lodge 72., email address and name # 9, 1 A/C for # 44. Emailed Bob Randall to add the State Trustee of # 44 to the Easylist (Lee Pottieger). Sent vendor information to the National Administrative Secretary for the vendor paperwork. Spoke to Jeff Saul on coin money and his Benefit Committee report.

**( Total Office Time 100hrs, Travel Time 16 hrs, Training 8 hrs, Data Approvals 133).**

**March 2011:**

Starting on the 1st, spoke to Randy Smith # 71 on information. Approved 5 inactive, 3 Address Changes & 1 agency Lodge # 62. Deposited Foundation Funds in the amount of $ 70.00. Emailed Treasurer Clark the information on the funds for the Foundation and requested a check for the Fidelity Insurance for the State Lodge ($295.00). Emailed information on the plaques to the Ex-Board, Past Presidents and all the State Trustee’s and mailed information to two Past Presidents. Emailed the Insurance Co. the information needed for the Special Event Ins. Policy for the State Associates for the 2011 Peace Officers Memorial. Emailed the Board meeting agenda, the roll Call of Officers and State Trustee’s to be included in the Board Meeting Minutes. Emailed Nick Taylor of the Housing Connection with new Credit Card information he replied that a list would be emailed soon and to include all the new Credit Card Information with the rooming requests. Forwarded National Information to Lodges 47, 74 and 77. Approved 1 inactive # 2. Forwarded C & B’s and Chairman to the Trustee of # 12, Forwarded the State Golf Information to Craig Brown of Lodge 19. Emails to and from GPB insurance and faxed signature page for Insurance. Mailed $ 1533.25 in per-capita, the deposit receipt of $70.00 to the Foundation, a check for Challenge Coins in the amount of $ 250.00 to Treasurer Clark on the 4th. Emailed the Legislative Assessment Letter to the Pres., Secretary’s, State Trustee’s and by mail to the Presidents of Lodges 47,50, 67, 73,74,77,Secretary of # 22 as they did not have a non-gov. email, and to Past Pres. Torrie and Hardison. Emailed every lodge with the 2011 Badge information and mailed to several. Approved 1 A/C # 9, 6 In-actives #10, 1 Deceased # 2, Emailed the information on the 75th Anniversary Plaques to the Ex-Board, Past Presidents, State Trustee’s and Lodge Secretary’s .On the 6th emails to and from VP Manganiello on check-in date for the State Conference, Emailed JoAnn Collins on a room in SLC. Emailed the State Trustee’s & the Ex-Board that I would be out of State. Received an email from the Treasurer of Maricopa # 5 that they would not be attending the National Conference and to cancel the 5 rooms. On the 7th approved 2 A/C’s # 32, emailed Trustee White on his room in Salt Lake City. Later that day traveled to Phoenix (Hotel--pre-flight). On the 8th Flew to Boston for the National Board Meeting. Attended parts of the Legal Plan meeting on the 9th, attended the President’s meeting on the 10th and spoke to the State President & Housing Director from Utah on the rooms at the Shilo Inn, in Salt Lake City, going to work it out with California. On the 11th and 12th I attended the National Board Meeting and also on the 12th attended the Legislative Summit from 1245 to 3:00PM. (And cleared all my emails and answered some). On the 13th ,direct flight to Phoenix and drove home. On the 14th worked on reports and answered emails. Processed L/H per-capita for # 9, and suppl. F/H # 19. Processed Legislative Assessment for # 5 & #9. Processed a voucher for the transcription services from 9/18/2010 Board Meeting (Judy Hosler). Forwarded ESM information to all 37 lodge State Trustee’s. Approved 1 A/C for # 2, 81 A/C for # 32, 1 in-active and 1 Deceased for # 28, 3 in-actives & 1 A/C # 5, 2 A/C’s # 9, 1 in-active, 1 A/C, 1 name chg. # 20. Entered and approved the information for 1 new member # 19. Mailed the Event Check to GSB Solutions for the State F.O.P. Associates who would be serving refreshments at the 2011 AZ. Peace Officers Memorial ( Event Liability Insurance). Emailed the lodge secretary’s with the tax filing information to 10, 11, 13, 14, 16, 19,22, 38, 42, 52, 53, 58, 66, 67, 72, 74, 77, 78 and also sent a reminder for the legislative assessment. Emailed the Presidents, Secretary’s and State Trustee’s with Internet Savings information. Returned the LH per-capita to Lodge 77 as it was incorrect, emailed the secretary and advised why it was being returned. Processed LH per-capita for lodge 28 and suppl. per-capita lodge # 2. Approvals –5 for # 28, 6 for # 2, 11 A/C’s, 2 inactive # 62, I A/C 1 inactive # 9 and 1 inactive # 77. Starting –The Week of March 20st, process Suppl. per-capita for # 1, approved 2 for # 1. Emailed Sec. # 32 on 10 new members as the checks were received for the FH, the checks were returned to the Treasurer and the 10 were included in the LH per-capita. Emailed lodges 1,2,9,51,ALC on room for National, Emailed Nick Taylor of the Housing Connection in SLC on hotel reservations and a check from Lodge 23 for the first night deposit. Forwarded Benefit Information to the Presidents, Secretary’s and State Trustee’s (37 lodges). Answered emails, approved 1 a/c # 32, 1 a/c # 11 and entered 1 new member information in the Natl. data system for Lodge 51. Emailed the President of lodge # 32 on Delegates and rooms for his lodge. Received room information from the President of Lodge 1 that he would have the rooms for national by April. Emailed the President of Lodge 74 that I needed information on the State Trustee and emailed the Secretary of Lodge 19 that I needed a new email address for the President. Received a call from the Ohio Labor Council Office that they needed Jim Manns’ email address and ALC phone number. Spoke to Terry White and Sal Garcia on rooms for AZ. in SLC. Forwarded Pension Information by email to Lodges 6, 10, 13, 14, 16, 19, 22,47, 66,67,73, 74,77. Received a call from the President of Lodge 67 who gave his new email address and phone number. Spoke to a member who needed the ALC Attorney Phone Number. Spoke to Chairman of Trustee’s Kulkens on room for National. Approved 1inactive, 1 a/c # 62, 2 inactive #51 and entered the information and approved two inactive for # 51. Emailed the Ex-Board, Past Presidents, State Trustee’s, Lodge President’s, Lodge Secretary’s, Committee Chairman the information for the 75th Anniversary Badges and copied and sent by mail the same to PP Torrie and Hardison along with Pension Information and Plaque information. Approved, 1 agency # 2, 2 inactive # 16, 1 status, 1 a/c # 71, Processed telephone voucher $ 107.18, PAC Voucher $882.00, Income for the Legislative Assessment for $ 4119.50 and Per-Capita $2626.75, Reimbursement Check of $ 75.00 and a check for the Pension Fight for $ 100.00 and mailed to Treasurer Clark. The week of March 27 to March 31. Answered emails, approved 1a/c , 1 status # 32, 1 a/c and 1 email # 16, Entered and approved 4 inactive,1 email, 4 agency for # 52. Spoke to a person who wanted an FOPA Application for # 9 gave him Lodge 9 sec. email address. Emails answered 8, approved 4 agency, 1 inactive # 72, 1 DOB/gender/ agency #12. Prepared and sent letters to two people for whom the bank returned their check for insufficient funds (solicitation). Forwarded Pension Information to lodges 6,10, 13, 14,16,19,22,47,66, 67,74,77. Sent reminders for IRS Filing and IRS email address to lodges 11,13,14,16,19,22,24,42,44,47,50,52, 53,58,62,66,67,72,73,74,77, 78. Spoke to a person who works for the Pull tab game as she needed information for the state Lodge (Kevin Clark), Lodge 1 /20 (Metro Lodge) and Lodge 2 gave her the addresses. Emails from and to the Secretary of Lodge 20 on data entry problems.

**(Office Time 156 hrs, Meeting Time 12 hrs, Legislative Summit 2:15, Data Approvals 151, Data Entry’s 10, Travel Time 10 hrs)**

**April 2011:**

**Week** **of** **April** **3**rd: Emailed twenty-three lodges with PSPRS information, Buy Back information and SB1609. Sent an email to the National Office that five lodges needed information. Approved 5 inactive #20, 3 inactive, 1 deceased # 23, 1 inactive # 5 and 5 changes for # 32. Emailed the National Office on tax filings, need copies from each lodge. Sent an email to Sharon Valtierra for VIP seating at the Memorial for Mike and Sandy Grassia. Email to Justin Thorton on IRS filing. Sent 990N information to Lodge 20. Processed per-capita for # 11. Answered a call from Blue Line and gave Pres. Ortolanos’ email address. Sent copies of IRS Filings for 2009 to the National Office for Lodges 38 & 42. Emailed FOP license plate info to Lodge 51 and processed suppl. per-capita for #51. Received a call from a lodge president wanting to know if some of his members could only pay per-capita to the National and not to the lodge or state—No. The legislative assessment is based on the membership. Call to the national office on a credit balance for lodge # 77 and process per-capita for lodge 77. Emailed the Sec. of Lodge 32 on three rooms for the State Conference. Emailed the President of Lodge 78 that he needed to file for 2010, IRS stated not until July 1, 2011. Emailed the Secretary and Treasurer of Lodge 20 on the deadline to have the per-capita paid to national for delegates to attend the Natl. Conference. Emailed the secretary of lodge 23 on per-capita due date. Emailed the Prescott Resort reservations on the rooms for Lodge 10 and who to assign rooms to around the Yavapai room. Mailed a copy of the 990 epost card from #79 and the per-capita from lodge 77 to the national office. Approved 2 new #10 & processed the LH per-capita # 10. Emailed the lodge Presidents, Secretary’s and Trustee’s on the interview of President Canterbury on MSNBC on the night of April 7th. Received a call from the President of Lodge # 22, that one of the current members was hired as the Under Sheriff of a County in Montana and the Under Sheriff wanted to start a new FOP lodge for his deputies, sent an email to Brad Landes of the Western Region Membership Committee (cc’d the National Chairman). Forwarded the 75th Anniversary Badge information to Mike Pennington. Received an email from the Secretary of Lodge 23 that the interview of C. Canterbury was not aired. Spoke to Pres. Ortolano and the membership of an undercover agent from the AG’s that he was in-fact an FOP member of Lodge 58. Entered the information of two reinstated members of lodge 72. Received an email from Lodge 14 with the IRS filing receipt, placed in the compliance file. Stated a file in excel for the plaques and badges purchases. Processed the LH per-capita and approved 2 re-instated and two new members of Lodge 72. The Week of April 10. Worked on Credential Forms to be sent to Lodges. Forwarded information on SB1609 to all the Lodges. Spoke to the secretary of Lodge 2 on per-capita, and rooms for national in SLC. Purchased postage stamps and sent voucher to the Treasurer. Mailed credentials to lodges 5,9,10,13,28,50, 51, 52,58,72,77. Forwarded Verizon information to all the Lodges from Benefit Chairman Saul and also Social Sec. bill information from the National Office. Worked on information for the State Conference Booklet with the State Lodge Officers from 2004---2011 and the conference sites from 2004—2011 and the Lodges from # 68 to #78. Logged in funds for the Badges and Plaques. Approved 1 deceased #12, 1 agency& a/c # 44. Emailed the minutes and reports from the State Board Meeting on February 26, 2011 to the State Trustee’s/ Ex-Board/ and the Past President’s. Spoke to PP Magoch on the pins and coins for the 75th Anniversary and travel to Flagstaff to meet with the sales department, catering for the 2012 State Conference. Approved 4 new # 2 and process the PC. Spoke to Sec. Saul and a new member and Verizon Information. Prepared the Credentials for Lodge # 2 and mailed to Sec. Saul. Emailed all the small lodges with a reminder of their IRS Filing. Process the LH 2011 per-capita from Lodge # 38 and mailed to National. Emailed the Treasurer of Lodge 20 that he only sent partial payment of LH per-capita. The Week of April 17--- Mailed per-capita to national and credentials to lodge 23. Process the per-capita from Lodge 20, 14, 24 & Suppl. # 13. Approved 2 new #13, 9 in-active # 14, 1 expelled- 3 in-actives # 12, 2 a/c’s 2 in-actives # 62. Spoke to the President of Lodge 6 on an inactive member. Processed the PC income, Vouchers for PAC, and income from the Legislative Assessment to be sent to Treasurer Clark. Mailed the PC from # 14, 20 & 24 to the National Office and the credentials to each lodge secretary. Logged in Badge Funds. Mailed P/C Funds in the amount of $ 4398.50, Legislative Assessment Funds in the amount of $ 1275.00, a PAC Voucher for $ 926.00 to Treasurer Clark on the 20th of April. Logged in the credentials from Lodge # 2. Worked on the Compliance Materials for the State Lodge to be sent to the National Office. Spoke to the Secretary of Lodge 32 on 4 members, 3 members short in the per-capita, Processed the LH per- Capita for Lodge 32 and mailed the Credentials to Sec. Stubblefield, and approved 18 new members # 32. Logged in the Legislative Assessment from Lodge # 50, and emailed the Treasurer that I was in receipt of the Check and the copy of the IRS filing. Emailed Treasurer Clark the cost of the Badges and Plaques. Received a call from Jean Bishop who was substituting for the Sec. of Lodge 16 gave her information. Forwarded HB 2650 to the 37 lodges. Emailed Governor Brewers’ Office to veto SB 2650. Spoke to Sec. Saul on Per-Capita issues. The office was closed for the Easter Weekend (April 22,23,24). For the Week of April starting on the 25th: Processed the LH per-capita from Lodge 1 & 6, approved 2 deceased, 10 in-actives # 1, Entered and approved 4 in-actives # 6, 1 a/c ## 5, 1 a/c # 44. Answered 8 emails. Logged in Badge and plaque funds with orders. Process the Phone Bill. Processed the Credentials for # 1 and 6 and mailed. Spoke to the Secretary of Lodge 47 on the P/C & Assessment check & the benefits of the ALC, and gave him Jim Mann’s email address. On the 26th, Mailed $10,953.50 in per-capita funds, Legislative Assessment in the amount of $3185.00, a PAC Voucher in the amount of $2306.00 and the Phone Bill voucher in the amount of $ 106.66 to Treasurer Clark. Mailed the Credentials to Lodge 1 & 6. Had problems sending emails and contacted Qwest and HiTech corrected the problems. Called Jeff Saul on information in reference to the room Rate at the Shilo Inn, in SLC. Entered and approved 42 in-actives members for # 44, approved 29 new members of # 44. Processed the LH 2011 P/C and mailed to the National Office and also mailed the Conference Credentials to the Sec. of # 44. Spoke to the interim Secretary of Lodge 16 on members and the per-capita payment due date. Emailed all the Lodges through the Secretary’s the due date to submit amendments to the State Constitution & Bylaws (May 26th). Answered emails. Emailed the Secretary of Lodge 67 on the Legislative Assessment. Processed the LH 2011 per-capita for Lodge 67, mailed to national and sent the State Conference Credentials to the Secretary.

The afternoon of April 27th, I traveled to Phoenix for pre-flight hotel, on the 28th flew to Rapid City, SD to attend the Spring Western States meeting. On the 29th attended the Seminar by Past Natl. Pres. Richard Boyd (Doing the FOP Business) followed by a Labor Course. On the 30th I attended the Western States meeting as a Delegate from Arizona.

**Highlights of the Spring Western States meeting:**

South Dakota made a motion to approve the minutes from the 2009 Natl. Conference W/S meetings, seconded by Kansas, motion was approved.

National President Canterbury spoke on the attacks on the pension systems across the country. That Ohio raised their dues to help offset the cost of the fight against their legislature on collective bargaining issues, $ 51.00 per member. That the unions in Ohio have formed a coalition of all the unions to assist in the fight. Social Security Reform Bill (Windfall) will not be heard in the 2011 or 2012 Congress.

National VP Hiller, That On-Star donated $ 250,000.00 to the National FOP Foundation.

National Sec. Yoes, Donations from the disaster relief fund were paid to two members from Arkansas, three from Georgia and to the family of a member who killed while on vacation with the family in Mississippi who were from LA. The National Journal Changes---States can place articles in the new journal. Joint venture between the FOP and the IAFF for their Foundations through Randy Owen , the lead singer from Alabama, proceeds from an $8.00 CD ($2.00) goes to the Foundations. The National information system—parts of the system was disabled as it allowed anyone to gain phone numbers of Lodge Officers. Also, working on the issues of paying per-capita on Line.

Treasurer Penoza, Had double knee surgery and was unable to attend.

2nd National V-P, Frank Gale, Need resources for the pension fight across the US, asked for $5.00 per member for the PAC Fund and $5.00 per member for “Stand Up”.

Joe Perkins, Chairman of Trustee’s---Do not vote conservative in the next Legislative elections.

Motion to approve the National Officers Reports/ Second, approved.

A motion to help with the cost of the Training($1000.00) at the WS meeting by Treasurer KC Blodgett, second by New Mexico—approved.

Motion by Arizona to approve the reports of the Western Sates Officers, seconded by Idaho, approved.

The Candidates for National Office spoke:

Chuck Canterbury and Ted Street for National President.

Dave Hiller and Ed Brannigan for National VP.

Pat Yoes and Joe Regan for National Secretary.

Tim Mullaney spoke for Tom Penoza and Allen Hamby for National Treasurer.

National 2nd VP—Frank Gale

Roger Mayberry and Bill Davis for National Sgt at Arms.

Joe Perkins for Chairman of Trustee’s.

Reports from the States, all spoke on issues of Pensions, Collective Bargaining being under attack,

California Approaching 12000 members, current membership 9400.

Oklahoma got bill killed that would have removed the collective Bargaining but the fight will be back next session.

Utah—Events package for the National Conference will be $65.00.

Washington State was not in attendance.

Watched a video on Ammunition from a company from Rapid City, SD. The Company was a major sponsor of the WS meeting.

John Cipolla spoke on Insurance and a person spoke on Beacon Financial Group.

Michael Guann of the NFOP Legal Defense Plan, currently there are 40,000 members. This year there will be an increase starting on 1/1/2012. $2.40 for group coverage and $2.58 on individuals. $48 to $60.00 civil/Criminal Group. $64.00 for an individual.

**Old** **Business**: Lewiston Idaho will be the host for the Spring 2012 Meeting. Dates will be March 29---April 1, 2012.

**New Business:** Spring of 2013 meeting , first Omaha Nebraska Bid then withdrew and then the meeting is set for Kansas City, Mo.

Motion by Missouri, second by Nebraska to donate $2000.00 to Joe Perkins for his re-election as Chairman of Trustee’s, motion approved.

Motion to donate $5000.00 to Frank Gale for his Campaign as NFOP 2nd VP, by California, second by Wyoming, discussion, motion to amend by New Mexico, second by Nebraska, amendment was withdrawn. Bro. Gale stated he would use only if needed it, motion approved.

Motion by New Mexico, second by California to endorse Frank Gale as NFOP 2nd V-P. Motion approved.

Motion to donate $2500.00 to the NFOP “Stand up” by California, secong by Nebraska, motion approved.

**Motion** by Oklahoma to endorse Pat Yoes as National Secretary, second by South Dakota, discussion, the discussion by one individual got nasty. Then a **motion** by California and second by Nebraska to go into Executive session (only members from the Western States Association to be in meeting), motion approved. The vote was called for: two States abstained, one member voted no and 31members stated yes to endorse Pat Yoes.

**Motion** to endorse Roger Mayberry as NFOP Sgt. at Arms, by Colorado, second by Kansas, North Dakota and New Mexico abstained and the motion was approved. **Motion** to endorse Ted Street from Ill. as NFOP President by South Dakota, second by Nebraska, three members abstained (AZ 2, Joe Perkins 1) but the vote did not reach the 2/3 vote in the positive, motion failed. **Motion** to endorse Chuck Canterbury as NFOP President by Minnesota, second by Wyoming, motion failed. **Motion** byOklahomatoendorseEdBrannigan as NFOP V-P, second by Arizona, did not reach 2/3 majority by 4 votes, motion failed. **Motion** by South Dakota to endorse Allen Hamby for NFOP Treasurer, second by Nevada, failed as it did not have 2/3 majority vote. **Motion** by Arizona, second by Kansas to go back to regular session, motion approved.

The endorsements went to Roger Mayberry, Joe Perkins and Pat Yoes.

Motion by California, second by Colorado to donate $1000.00 to the Rapid City P.D. officer who has cisticfibrosis, motion approved. A collection was also taken up from the members in attendance.

Motion to adjourn/ second--- motion approved.

**APRIL**

**(Office Time 150hrs, Travel Time 10 hrs, Meeting Time 8, Training Time 4hrs.)**

**(Data Entry’s 45, Data Approvals 116)**

The week starting on **May** **1:**

Flew back to Phoenix (5/1) and checked into the Doubletree. On May 2nd, attended and assisted the AZFOP Associates at the Peace Officers Memorial at Wesley Bolin Memorial Plaza. On the 3rd returned home. On that day I replied to 76 emails and some by phone. Returned a call to a Lodge 62 member who needed the phone number of the ALC Attorneys as the lodge secretary told her to contact me and that slowed the process down even more for the member in need. Processed the LH 2011 per-capita to 16, 19, 35,47 & 62. Entered new members information –2 new # 19, 3 new & 4 in-actives #35, 2 new and 1 in-active # 47, approved all. Mailed credentials to 16, 19, 35 and 62. Lodge 47 has advised no one would be attending conference. Emailed the hotel information as a reminder to all FOPA officers and hotel information to Roger Mayberry. Requested vendor information from the national office for a new vendor in the Phoenix area, supplied what was needed to be on the forms. Approved 1 new 1 in-active member # 1. Forwarded an email from the national membership office to the Secretary of Lodge 44 (new member information). Received the LH per-capita from Lodge # 12 on the 5th, processed it, approved 4 new members # 12. Approved 1 in-active # 2, 1 a/c # 1. Entered new member information into the data system for # 74, emailed the VP and Treasurer of # 74 on the per-capita, legislative assessment and needed IRS Paperwork. Complied a list of those lodges that owe IRS Documents. Mailed four ALC Applications to the ALC office from Lodge 74, mailed the credentials to the secretary of # 12, and mailed the PC to National # 12. Mailed –PAC voucher in the amount of $1293.00, per-capita income in the amount of $6146.50, Legislative Assessment income of $ 6410.00 and a voucher for $35.99 for a battery for the UPS for the phone/printer. For the week starting on **May** **8th**: Processed LH per-capita #53, entered and approved 1- deceased # 53. Logged in 75th Annv. Badge orders and sent amount to Pres. Ortolano. Credentials to Lodge 53, Approved 1 agency, email, dob for # 12, and 1-deceased for # 23. Logged in Returned Credentials. Emailed those lodges who stated they were going to National that the room lists needed to be completed and sent to Sec. Scherden by May 26th. Spoke to Sec. Saul from # 2 on 5 new members as Lodge 2 had a credit balance for 3 members. Emailed the Ex-Board and Past Presidents the time for check-in and banquet meal. Emailed Bryan Soller, Jeff Saul, JoAnn Collins on hotel dates and correct Credit Card numbers. Email to Lodge #12 on training they wanted to conduct at conference. Worked on the agenda’s for the conference. Received a call from Jeff Saul on the release of two rooms for National. Email sent to the lodges and ALC for names for the room requests at SLC (1-2-9-20-32). Spoke to PP Magoch on registration and meal request. Spoke to Sal Garcia on room in SLC stated he would have an answer by May 26th. Spoke to Brenda at the Prescott Resort on rooms all, ok. Emailed Kevin Clark on check for coins, pins and event registration for Officers. Emailed those members who requested information for our conference. Spoke to Mike Riley of # 72 in reference to room check-in for Conference and National. Emails to and from the Prescott Resort on the rooms. Emailed Bill Davis , candidate for NFOP Sgt. at Arms & Ed Brannigan, candidate for NFOP V-P, the hotel information for the State Conference. Processed Suppl. per-capita for Lodge 32, logged in Legislative assessment Checks from # 32 & 67. Emailed Brenda Hitt at the Prescott Resort in reference to a room for Lodge 16 Delegates. Received an Amendment to the State Constitution from Lynn Ideus # 32 on making the State President the National Trustee. Sent an email to Jean Bishop in reference to a room change to a room with two queen beds. Email sent to all the Ex-Board, Past State Presidents, Lodge Secretary’s (37) and the Constitution & Bylaws Committee the Amendment to the State Constitution in reference to the Change for National Trustee. Sent an email to the Chairman of the C & B Committee a new email address for one of the Committee members. Email to Mr. Thomas Brown in reference to the plaques. Emails to and from the Housing Connection in SLC on the rooms for Arizona. Process suppl. per-capita # 2, approved 7 new members. Emailed Treasurer Clark on the checks needed. Worked on the Compliance materials for the National Compliance review, due on June 1, 2011. Email sent to the President of # 35 on seeing no rooms for the state Conference and the due date was fast approaching. Emailed Nancy at the ALC office and the Secretary in reference to a member who wanted the dues stopped and to drop him as a member, he had been an in-active member since December 2010. The week starting **May** **16th**: Spoke to PP Magoch on the price to make Bolo Ties, will offer to members but will not order at this time. Spoke to Treasurer Clark on merchandise and 990 for 2009—2010. Answered nine questions from Anne Stine for 990. Processed suppl. per-capita #9 and # 5. Approved 1 a/c #20, 1 re-instated # 9 and 5 and approved two phone changes # 5, 1 employer # 78. Spoke to RT Smith on Compliance of the State Associate Lodge and its Subordinate lodges, and that the Compliance review materials to be at the National Office by June 1st. Emailed FOPA state Secretary Smith the contact number and name for the Surety Bond for the State Associates. Email to and from Mr. Brown at ACI on the plaques. Logged in the Credentials from # 24. Worked on 75 Anniversary badge orders. Emailed the State Trustee of # 12 the person who should hand in the Credentials at Conference, advised the individualmemberortheSecretary**.** PreparedthedepositslipsfortheBadge orders and the Plaques Orders. Emailed the Treasurer of # 24 on IRS filing for 2010. Logged in the Credentials from # 53 & 12. Spoke to Sal Garcia on the Member of the Year Award, received the name. Sal also stated he would not be attending the National Conference. Approved 1 re-instated # 11, and 1 agency/ Phone # for # 62. Spoke to Halo representative on the Member of the Year Plaque. Emailed Anne Stine in reference to the name and address as the Primary Person on the 990 Form, she stated the person names was incorrect and she would have to correct. Email to Secretary of # 32 on Hotel info for National conference. Email from /to the Secretary of # 1 on Credentials and names needed to be added at the Prescott Resort. Processed suppl. per-capita #74, approved 4 new members # 74. Logged in Assessment for # 6 and 74. Approved 6 new members # 78, processed the LH 2011 per-capita # 78, approved 1 name, dob, agency, phone # and email for # 9. Logged in Legislative Assessment # 78. For the week starting **May 22nd.** Emailed the report deadline for the State Conference to the Ex-Board, Past President’s, Trustee’s and Committee Chairman. Emailed Halo the wording for the Member of the Year Plaque. Worked on the rooms for National, completed the list for the Plaques. Emailed the Ex-board, Past Presidents, State Trustee’s, Lodge Secretary’s and Committee Chairman on the due date for reports, also advised that the reports would be sent to the Secretary’s prior to Conference for distribution to their delegates, that the reports would not be printed and there would be one book with the reports with Secretary Scherden. Emails to and from the Secretary of # 1 on rooms, credentials for the State Conference. Email to Mr. Brown of ACI on meeting with him on May 31st to discuss the Plaques and to place the order. Completed the Compliance review materials and mailed to the National Office (May 23rd). Emailed the President of Lodge 20 on rooms in SLC. Prepared an envelope with per-capita income of $ 418.00, Legislative Assessment of $6105.00,copies of Deposit Slips for 75th Anniversary Badges $ (3 Deposits), $ 1440.00, $1920 & 1380.00 and one deposit for plaques in the amount of $764.00 and mailed to Treasurer Clark. Emails to/from President Ortolano on the networking room (cost) and Conference pins. Emailed all the Lodge President’s and Trustee’s on donations of either funds or items, beverages for the networking room. Emails to Lodge Presidents, Secretary’s and Trustee’s on Buffet Breakfast at Conference as well as the Ex Board, Past Presidents and State Associate Board. Cost $8.00 includes tax. Worked on room list for the “The Housing Connection” in SLC. Logged in the credentials for # 10, Sent reminder by email to those lodges who had not returned the credentials and who had not paid the Legislative Assessment (May 26th). Emailed Nick Aussems on CC number needed for his room in SLC. Approved 13 in-active # 2. 1 agency, status, a/c for # 2. Approved 1 new # 5. Sent email to the National Office to use the credit balance for new member # 5 and emailed the National Office with the name of the new secretary of Lodge 74. Approved 1 a/c & agency # 16.**On** **May** **27th** ,emailed Mr. Taylor of the Housing Connection in SLC the completed Housing (room) request Form for those individuals and Lodges who will be attending the National Conference. **May 29, 30 and 31st:** Answered a question from a member of lodge 51. Approved 1 agency #32. Traveled to Phoenix in the afternoon, stopped in Tucson and picked up the pins to be used on the (23) plaques. Stayed in Phoenix overnight. In the morning of the 31st, I met with Mr. Brown of ACI and went over the order for the plaques (wording of each plaque was in type and pins released to him). Spoke to the Secretary of Lodge #77 on Credentials and rooms for the State Conference. Traveled back home in the afternoon of the 31st.

**( Office Time 170 hrs, Travel Time 20 hrs., Meeting Time 2 hrs., Data Entry’s 17, Data Approvals 58).**

**June 1st to 12th:** Emails answered. Logged in the credentials for #44, 51, and 25. Processed Suppl. per-capita # 24, approved 1 agency, status # 32. 1 a/c # 44, 3 new # 24. Emailed the names of the Ex-Board, Past President’s, Trustee’s, Committee Chairman to Judy Hosler for the minutes. Emails from and to the National Office and to President Ortolano on Caucus room in SLC. Established it will be 253B for the AM of Monday, August 15th, Tuesday-August 16th, Wednesday—August 17th and Thursday—August 18th. Approvals of 1 a/c, email, gender, agency # 71. Worked on Secretary report. Amended the 2011 state conference agenda. Emails to and from Mike Pennington on rooms for State Conference, he gave up one queen room and it was transferred to the delegates of Lodge 77. Emails to from the Secretary of # 77 on the room. Logged in the Legislative Assessment from Lodge 22 and the credentials from # 32 and 77. Sent an email to the Secretary of Lodge 1 and the President of Lodge 35 on rooms at the Prescott Resort that names needed to be added. Received a new cell # from Manny Mariscal, changed it in the State Lodge data base and forwarded it to the National Office. Sent an email to the lodge Secretary’s, State Trustee’s, Treasurers of Lodges 13, 42, 51, 52, 53, 66 that the Legislative Assessment—reminder it needed to be paid before State Conference. Forwarded information from the NFOP on Pensions, Healthcare, etc, to every lodge through the lodge secretary’s. Spoke to Jeff Saul on room in SLC. Continued to complete my Secretary report. Entered and approved 1 new member information for Lodge 19 and processed the suppl. PC. Forwarded “Pension Challenge Letter” from President Ortolano to all Lodge President’s and State Trustee’s. **For the week starting, June 5.** Worked on my Secretary report, received conference reports from George Brown # 23, Jeff Juetten # 35, Past President Magoch and Sgt. at Arms and AZFOP Net Chairman Bob Randall. Emails to and from Mike Pennington in reference to Lodge 5 cancelling one queen room for the State Conference, the room was given to the delegates from Lodge 77. Email sent to Marco Santana, President of Lodge 77 that he and his VP had a room secured for them for the State Conference. Copied amendments from Lodge 1,9,23, and 28 that were sent to the State Lodge to be approved at the 2011 State Conference, all sent to the Constitution & Bylaws Committee. The amendment for the State Constitution, Lodge #16’s Constitution and the complete rewrite of Lodge 20’s Constitution & Bylaws were emailed to the Committee. Approved 4 inactive members for # 1, 2 a/c # 1. Emailed the Secretary’s from Lodges 20 ( 6 new members who were entered on 4/18), (4 new entered on 4/28) from Lodge 28, (11 new and 1 re-instated members entered on 4/28) of Lodge # 32, that the information was holding in the data system as no per-capita or legislative assessment has been paid as of 6/7/2011. Email sent to the Pres. of Lodge # 2 Auxiliary (LuAnn) reference names to be added in the memorial booklet and the number of people who could be attending the Memorial Service on June 27th. Prepared mail for Treasurer Clark, Per-capita in the amount of $ 750.00, Legislative Assessment in the amount of $4400.00, a Voucher for the PAC , $242.00 and a voucher for the 75th Anniversary Pins and Coins that had been paid with a check but needed support documents and all mailed on June 8, 2011. Ordered lanyards, credential pockets, and credential badges. A special recording device was also order after approval from President Ortolano. On the 8th, sent an email to the Lodge Presidents, Secretary’s, State Trustee’s, State Executive Board, Past Presidents (who have an email) the Pre-Conference Agenda, the Foundation Agenda, the 2011 State Conference Agenda and the Post Conference Agenda to be shared with all their Delegates. And a reminder was sent to all with the due date to submit the conference reports would be June 12th. On the 8th sent an email that 13 members of Lodge 74 lived and worked for either Eagar or Springerville Police Departments. Answered emails on the 9th in the early morning and was out of the office from 1000 AM until 4:00Pm on Saturday. **On** **the** **11th**, reviewed Eighty emails and answered 20, returned three phone calls, one to the President of Lodge 53 on the use of the FOP Logo, one to a member of Lodge 19 who needed information –legal matter, message left was the ALC Attorneys’ Phone number in Phoenix and the third was from Treasurer Clark that the Treasurer Report would be sent on the 14th. Processed Suppl. per-capita for Lodges 1 and 12, approved I re-instated & 3 new members of # 1, and 3 new members of # 12. Logged in reports from three Lodge State Trustee’s. **For** **the** **week** **of** **June** **12th**. On the 12, I received Conference reports from President Ortolano, Vice President Manganiello, Sgt. at Arms and AZNet Chairman Randall. As of the 12th there were Five Lodges which owed the Legislative Assessment in the amount $1010.00 and sent out another reminder to those Lodges. Sent a reply email to Lodge 19’s Secretary, State Trustee and two other Lodge Officers that there was only one (Hospitality) Networking Room at Conference. That this was voted by the delegates at a State Conference and if they wished to host a night they could in the State Lodge Networking room and that there was an event in the evening of the 27th and the room would be closed during the event. Waiting to hear back from the members of Lodge 19. I will have an addendum to my report and will be sent out with the minutes after conference. On June 13th, those reports that were received on the Due date were sent to the State Ex-Board, Past Presidents, Lodge Presidents, Lodge Secretary’s, State Trustee’s, and advised the Lodge Secretary’s the reports were to be shared with their delegates before Conference. My time for June will not be normal as it is only for twelve days.

**( Office Time 85 hrs, Data Entry’s 4, Data Approvals 22)**

**Totals for the year:**

OfficeTime**: 1737 hrs.**

FOPTravelTime**: 96 hrs.**

TrainingTime**: 14:15 hrs.**

Time Attending Meetings: **61:45 hrs.**

DataEntry’s**: 223**

DataApprovals**: 1328**

**I will be seeking another term as your State Secretary.**