



INBOUND SHIPPING/ROUTING INSTRUCTIONS

L-3 Communications, Space & Navigation Division (L3SN) has established the following shipment routing instructions. Your company is hereby directed to adhere to these guidelines. If your company is unable to comply, please contact the L3SN Buyer.

L3SN's MANDATORY Method of Shipment is FedEx Ground Collect using the account number provided by the buyer, except if shipment is from the West coast (CA, OR, WA).

STANDARD SURFACE ROUTING INSTRUCTIONS – DOMESTIC:

1-150 POUNDS	FedEx Ground - Bill Recipient
Over 150 POUNDS	Yellow Roadway

AIR FREIGHT ROUTING INSTRUCTIONS (AUTHORIZATION REQUIRED) – DOMESTIC:

1 – 2200 POUNDS	Federal Express 2 nd Day Delivery
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Note: All shipments from the West Coast (CA, OR, WA) are to ship FedEx 2nd Day – no authorization required.

- For all FOB Origin Purchase Orders ship to L3SN via specified carrier indicated above and charge to L3SN's account number. Contact the Buyer for any clarification needed.
- All FOB Origin freight must be documented on shipping form (i.e. waybill or bill of lading) as "bill consignee" or "bill recipient." As a result, the freight charges will come from the carrier to L-3 only. L-3 WILL NOT PAY FOR ANY FREIGHT CHARGES LISTED ON A SUPPLIER'S INVOICE UNLESS PREVIOUSLY NEGOTIATED AND INCLUDED IN THE PURCHASE ORDER TERMS.
- Do not insure or declare value for shipment unless specified by L3SN.
- Mark all packages with our Purchase Order Number and the number of packages in the shipment.
- *** Consolidate shipments on a weekly basis at a minimum (prefer monthly consolidated shipments). All consolidated shipments MUST make use of a Master carton(s), that contain all the shipments for that week (or month). The Master carton MUST have all the packing slips for each purchase order and line item on the outside of the carton. Palletized goods must follow the same marking requirements.**
- Should the shipping point be different from the address on the purchase order, contact L3SN to obtain new routing instructions.
- For housekeeping reasons, the following items are prohibited: Staples used for closing bagged parts; loose fill packaging material, (i.e. styrofoam peanuts), unless contained in a polyethylene bag or similar method.
- Classified Material is to be packed and shipped as required by the provisions of the Industrial Security Manual (Department of Defense), effective at the time of shipment.
- Packaging -- Seller shall prepare and package the goods to prevent damage and deterioration and shall use best commercial practices for packing and packaging of items to be delivered under this order unless otherwise noted on the Purchase Order

Any deviation from these instructions must have prior written authorization. Failure to follow these instructions may cause your company to be debited for excess charges and/or administrative fees.

International and Canada Instructions on Reverse Side



SHIPPING/ROUTING INSTRUCTIONS INTERNATIONAL AND CANADA

STANDARD SURFACE ROUTING INSTRUCTIONS - INTERNATIONAL:

Shipping instructions for Canada and International Suppliers. Any supplier in Canada should consign L3SN shipments in the following manner:

Contact is: BAX Global, Telephone (602) 458-6200 for pickup (any weight).

L-3 Communications
Space & Navigation Division
C/o Cornell Group International
147-06 176th Street
Jamaica, NY 11434
Telephone (718) 553-8700
Contact: L-3 Communications Account Manager

Broker for L-3 Communications Space & Navigation will ship to Budd Lake, NJ via L-3 preferred domestic carrier.

AIR FREIGHT ROUTING INSTRUCTIONS (AUTHORIZATION REQUIRED) - INTERNATIONAL:

All International Shipments should go through Cornell Group International.

Domestic Shipments and General Instructions on Front Side